

DEMOCRATIC PARTY OF SACRAMENTO COUNTY
CENTRAL COMMITTEE RESOLUTION
8/10/2017 – Curtis Hall, Sacramento

RESOLUTION 2017-29

Adopting a Standing Rule: DPSC Transparency Policy

WHEREAS, The Democratic Party of Sacramento County Rules Committee has proposed, and the Executive Board recommends adoption of, a Standing Rule stating our transparency policy;

NOW, THEREFORE, BE IT RESOLVED, That the Democratic Party of Sacramento County adopts the following as a Standing Rule to be promulgated in the same manners as our Bylaws:

DEMOCRATIC PARTY OF SACRAMENTO COUNTY TRANSPARENCY POLICY

SECTION 1. DOCUMENTS ON WEBSITE

The following documents shall be published on the DPSC website:

1. Approved Central Committee and Executive Board meeting minutes;
2. Adopted resolutions; and
3. Current bylaws.

SECTION 2. NOTICE OF MEETING DATES

1. The regular dates of all Central Committee meetings for each calendar year shall be published on the DPSC website no later than two weeks prior to that regular meeting date.
2. Any change to the regular meeting date must be noticed by at least two weeks.

SECTION 3. AGENDAS & OTHER MEETING MATERIALS

The agenda for any regular Central Committee meeting, any unapproved minutes of previous meetings, and any resolutions agendized for consideration at the next meeting shall be posted on the website and noticed to the membership via email no later than three days prior to the date of the meeting.

SECTION 4. VOTED BALLOTS

1. All voted ballots shall be kept in the custody of the Secretary and shall be made available for inspection by any member for three months after the vote.
2. The DPSC shall not permit photographing or copying of ballots for any purpose other than examining and verifying information.

SECTION 5. ROSTERS

1. The master Central Committee roster shall be maintained by the Secretary. The Chair, Secretary, or their designees, have the right to access the roster for DPSC purposes. No member shall release any member's home address, mailing address, phone number, email address, or any other personal information from the roster.
2. The Secretary shall make available a roster of the names of voting Central Committee members upon a member's request.
3. The DPSC shall make club rosters available to members for inspection for the purpose of chartering, however, the DPSC shall not permit the copying of information for any purpose other than examining and verifying information for purposes of club chartering.

SECTION 6. DOCUMENTS TO BE MAINTAINED

The DPSC shall maintain the following documents in an electronic format accessible to the Chair and the officer responsible for the documents' custody and maintenance:

1. A log of all dues payments and waivers, to be maintained by the Controller;
2. A log of all resolutions introduced and adopted, to be maintained by the Secretary jointly with the Resolutions & Platform Chair; and
3. A log of all bylaw amendments or standing rules formally proposed and adopted, to be maintained by the Secretary jointly with the Parliamentarian.

SECTION 7. SURRENDER OF DOCUMENTS

All documents maintained pursuant to this policy shall be surrendered to the DPSC Executive Board by the officer who kept them upon vacating that office.